

St. Dorothy Catholic School

Gifts and Talents Inventory

**In which of the following areas are your skills, talents and interests most applicable?
(Don't Be Shy)**

	I could do this with training	I could do this	I could find some- one to do this*
Fund Raising			
• Personal Solicitation			
• Prospect Identification and			
• Research			
○ Individuals			
○ Businesses			
○ Alumni			
• Special Event Planning			
• Gift in Kind Solicitation			
• Product Sales			
• Alumni Organization/Research			
• Alumni Event Coordination			
• Database Management			
○ Set-Up			
○ Data Entry			

Student Recruitment/Marketing			
• Hosting Coffees			
• Giving Tours			
• Open House Volunteer			
• Speakers Bureau			
• Photography			
• Welcoming New Neighbors			
• Parent to Parent Program			

	I could do this with training	I could do this	I could find someone to do this*
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Communications and PR

Internal and External

• Faculty Appreciation/Recognition			
• Student Recognition			
• Parent Volunteer Coordination			
• Parent Volunteer Recognition			
• Press Releases			
• Media Relations			
• Copy Writing			
• Copy Editing			
• Newsletter/Desk Top Publishing			

Communications and PR (Use your imagination!)

***Who else could bring their gifts and talents to our school?**

In what area would they be most helpful?

Name:

Current Involvement:

How can you be contacted?	Phone# :
	Best Time:
	E-Mail:

